

**Minutes of AHAUC Meeting
Held on Friday, 25th January 2013
At Affinity Water, Hatfield**

Present

P. Castleman	Hertfordshire County Council
S. Widdows	Buckinghamshire County Council
L. Drew	Bedford Borough Council (minutes)
P. Hakon	Bedford Borough Council (observer)
A. Chatfield	Cambs County Council
S. Creighton	Luton Borough Council
A. Prigmore	Beds Borough Council
C. Derry	Norfolk County Council (Chair)
P. Brigham	Peterborough City Council
N. Brown	Milton Keynes Council
K. O'Brien	Cable and Wireless (world wide)
G. Jackson	Affinity Water
S. Brothwell	Western Power Distribution
D. Giles	National Grid Gas
R. Boissieux	UK Power Networks
S. Armstrong	Greater Anglia Railways
A. Swift	BT Openreach
B. Mottram	Thames Water

1. Apologies

D. Newson Suffolk County Council
M. Freeman Central Bedfordshire
M. Redgewell Essex County Council
D. Suddards Anglian Water

2. Minutes of Previous Meeting 26th October 2013

- a) These were agreed as a true record
- b) Page 2 Item 4 Spelling mistake "sill" instead of "still"
- c) Page 2 Item 8 No. HAUC (UK) meeting on 5 Feb was held – therefore "hot issues" and perception sheet not raised

3. Performance Information

Authorities now providing two different types of data:

a) **Performance Figures**

Collated by C Derry. Now in a traffic light format. CD commented that there was an increase in the "red" figures. Three utilities had gone above 10% failure rate in S/A inspections.

b) **Perception Report**

M. Freeman had collated the information for Quarter 3 of the perception report. Keith O'Brien and Gavin Jackson had not received this before the meeting. Everyone agreed that it was a worthwhile exercise and was positively received by the

utilities and their contractors.

UKPN had distributed internally to try to emphasise failures. CD highlighted the virtual “all red” boxes in the “Forward Planning Information”. Utilities agreed that it was always difficult to plan ahead. SW said that everyone should place as much as information as possible into forward planning notices as they could always be cancelled or changed.

Thames Water requested that the information in the document was not password protected. They wish to disseminate the information, only in parts, to others in their organisation. BM to ask MF regarding this.

BM/MF

LD asked if Utilities were going to supply a perception report of their own on Highway Authorities’ performance. However this had not been taken forward, although it had been discussed at previous meetings.

4 County HAUC Hot Issues

a) - **Norfolk**

Have recently undergone a review of their Traffic Sensitive Streets. These have now increased from 3% to approx 20% of the network. However there were a few seasonal TS roads within this. No roads have been de-selected from the list.

b) - **Herts.**

Had an issue with emergency road closures being undertaken by utilities but no retrospective application for a TTRO (Temporary Traffic Regulation Order) being received. Any closure of a road must have an Order to cover, this is a legal requirement. Out of 20 emergency road closures carried out, only three applications for TTROs had been received.

This then brought out a second issue that emergency road closures were for real emergency works only. If the works were not of an immediate emergency status, there was no authority to close the road and any works carried out at the time would be illegal.

c) - **Central Bedfordshire**

There have been some issues with contractors working for AWS, leaving traffic lights up on a TS road after works had been completed. UKPN had also left TM out when works were finished. CBC would, in future take away the TM and re-charge both the cost of this plus a storage fee.

d) - **Central Bedfordshire, Luton and Buckinghamshire**

Non attendance by Thames Water at the HAUC co-ord meetings. Either no returns or nil returns (which may or may not be correct). BM to look into.

BM

5 AHAUC Website.

It was intended that the minutes of the meeting would be circulated within two- three weeks of the meeting. When each set of minutes are agreed at the next AHAUC meeting, they would be placed on the website. It had also been agreed that the Perception Report could also be posted together with the

Performance data.

A request was made that the contact information from each organisation was also placed on the website. DN to compile an up to date list from everyone and AP/LD to place on the website. All to send contact details to D. Newson.

**All
DN/LD**

6 AHAUC Finance Report

DS not in attendance. No further information supplied

7 East of England Permit Scheme

LD outlined the start of EEPS on 5th November 2012 and confirmed that it had, on the whole, gone well. Stakeholder meetings were still being held (the next one will be on 4th Feb)

It was confirmed that an agenda item of "Permits" would be added to the AHAUC agenda.

Bucks CC – SW stated that their permit consultation had just finished on 14th January 2013. Over 200 comments/suggestions had been received. When these have been looked into, outcomes would be placed on the BCC website. The BCC Permit Project Board were hoping for an August/September implementation date. It was confirmed that the scheme would be on Cat 0, 1, & 2 roads plus TS only. Noticing to continue on other roads.

GJ asked if EToN 6 was a definite go live on 1st October? And would this affect the BCC start date? SW could not officially comment but she didn't think so.

SB asked if any more meetings would be held post consultation. SW did not believe this would happen.

Norfolk - Draft Permit Scheme written and may go to consultation shortly. Brief discussion about who to consult with. SW to send CD her consultation list. SB commented that NJUG should ensure that all utilities received the consultation.

SW

8.0 HAUC (UK)

No Meeting Held

9.0 TMA and Codes of Practice

Currently in draft format – condition matrix for permits

Reduction for fees for TS roads, working in non TS times (permits).

JAG (UK) FPN Guidance Note circulated.

JAG (UK) Section 74 draft guidance note nearing completion

Draft document on consequential damage being written

10 Health and Safety

No H & S issues

11 Any Other Business Urgent Issues

- a) Sharon Arnold from Greater Anglia (Train Service) introduced herself. She said that her organisation could be greatly impacted by substantial work on the highway network (if passengers had to be bused between stations).

It was agreed that the local HAUC meetings would be the best forum for her to attend. (Which she was already doing). She enquired about maps of TS roads and was asked to go to the NSG website for further info.

Next Meeting : 26th April 2013 at Affinity Water Hatfield (car park permit required to park in the Affinity car park)